

Guidelines for Grants from the Episcopal Conference of the Deaf

Grants from the Episcopal Conference of the Deaf are only considered for ministries located within provinces of ECUSA since funding is limited and must be spent within the communion it originates. We currently accept grant requests from the United States and US Territories.

1. Grants will primarily be decided on by the Board of Directors of the Episcopal Conference of the Deaf (ECD) at its fall meeting. Grant requests may also be considered at the Board's spring meeting. In extraordinary circumstances, a mail or telephone vote may be conducted by order of the President.
2. The ECD will require financial reports from the recipient as follows:
 - a. Program grants involving the paid employment of personnel: Annually, in time for fall or spring board meetings.
 - b. Internship grants: Semi-annually, in time for spring and Fall Board meetings.
 - c. Equipment grants: Within 30 days after the purchase of the equipment.
 - d. Other grants: by decision of the Board.
3. No grant will be considered without the endorsement and signature of the Bishop or the appropriate diocesan authority of the diocese from which the request originates.
4. Multi-year grants will be disbursed annually, based on receipt of the financial report.
5. Normally, with the exception of the CMDP grants (see below), no congregation or diocese will be awarded a program or equipment grant more often than every three years.
6. The ECD requires concrete evidence that Deaf people have been involved in the planning and carrying out of the project. (In the case of an internship or academic scholarship, the applicant should show evidence of contact with an Episcopal congregation of Deaf people.) This is particularly important in the hiring of personnel.
7. In the awarding of grants, the ECD Board expects to be partners in the project. Experienced consultants are available upon request. In the case where personnel are hired, we expect that consultation with the ECD Board will take place during the search and call process. You may be asked to prepare materials for publicity purposes, to attend and report to the ECD annual convention, or to provide the Board with minutes of meetings in order to effectively carry out the goals of the grant. It is necessary to consult with the ECD Board before hiring personnel; final approval of this grant is dependent on this.

CMDP guidelines: CMDP fund grants are primarily, but not exclusively, for Episcopal work with Deaf people in the state of New York. In addition to the grants listed in the table above, annual budget support grants are available from this fund, subject to application, report, and review by the ECD Board.

All-Purpose Grant Request Form Episcopal Conference of the Deaf

Name and address of the Project:

Diocese of:

Name and address of the Contact Person:

Kind of grant: Equipment ___ Program ___ Budget ___ Other (describe) _____

Amount requested:

Description of the Project:

Attach a one-page description of the project for which you are requesting this grant. Include goals, objectives and how they will be measured. If necessary, identify the specific portion of the program for which you are requesting this grant. Attach any other additional information and exhibits describing the project, if you wish.

Project Budget

Total cost of the project: ----- \$
Source

Amount available from your organization ----- \$
Source

Amount from other sources: ----- \$
Source

Total amount requested from the ECD: ----- \$
Source

If this is a request for a multi-year grant, give the amount requested for each year:

Amount requested for the first year: ----- \$

Amount requested for the second year: ----- \$

Amount requested for the third year: ----- \$

Please attach:

1. A full annual budget for this project and activity.
2. Where appropriate, the most recent financial report of the requesting group or organization.
3. If this project is part of a larger program, also attach the latest financial statement of the overall program.

Please answer the following questions. Use additional paper.

1. Who will oversee or administer this grant?
2. Will this grant be sufficient to start or continue the proposed program? If continue, for what time period?
3. Are you making this request elsewhere? If so, what response have you received to date?
4. Has this project previously been turned down by another funding agency? If so, give details.
5. How are Deaf persons involved in this project?
6. Describe how your diocese, including other local churches and diocesan organizations, is involved in this program, by financial commitment or other methods.
7. What provision is being made for continuing this program after the ECD grant has expired?
8. Has this project, individual, organization, congregation, or diocese received financial aid from the ECD previously? Give details.
9. Who will benefit from this program? How have they been involved in the planning?
10. If this is a request for scholarship or internship funding, what has been your relationship with the Episcopal Church's ministry among Deaf people? With what persons or congregations have you been involved?
11. If the grant is to support the work of a specific individual, state that person's name and qualifications.
12. How else can the ECD help you?

Signature of Applicant* _____

Title _____

Date _____

*Priest in charge, program chair, seminary dean, etc.

Diocesan Endorsement and Signature

The following question must be answered by the Bishop of the Diocese, or the appropriate diocesan authority of the Diocese from which this request originates. In addition, the signature of the Bishop or the appropriate diocesan authority is required.

What are your reasons for believing that this is a good request for funds from the Episcopal Conference of the Deaf? How does/will this program fit into your diocesan ministry?
I have read this entire request and approve this application.

Signature _____

Title _____

Diocese _____

Date _____